



**Finance & Operations Committee of the Whole Report**  
**Monday, January 18, 2021**  
**VIA ZOOM**  
**10:30 a.m.**

**Mandate:** *To discuss and make recommendations to the board on financial matters and matters pertaining to facilities, maintenance, technology and transportation.*

**Acknowledgement of Traditional Territories**

**Presentation:**  
None

**Project Updates:**

**a. Oceanside Community Track (at Ballenas) Project Update**

Trustee Young shared her report regarding the work of the Committee. Principal Terpstra commented that there was a lot of energy and excitement at the last meeting and indicated that a new website will be launched to communicate the track project, and the link will be shared once it is set up.

**b. Arrowview Elementary Child Care Space**

General Manager Dempster shared that the construction tender have been awarded to MKM Construction and the project construction is underway. Site fencing is being set up including signage to support safety and traffic flow.

**Items for Discussion**

**a. Operations and Maintenance Department Update**

General Manager Dempster provided an overview of the current work of the department. He highlighted areas concerns that are being addressed including better communication and transparency to the system to help others know what projects are being worked on and the planning and scheduling of these tasks. He also shared the upcoming capital work that the Ministry is supporting for 2021/22, which includes BSS roofing project, QBES solar project and NBES playground equipment.

**b. Network Update**

Principal Rowan shared a cyber-attack event that the IT department has recently handled. She shared that the attack was able to be monitored with support from TELUS and the resulting increased traffic was blocked at the firewall with minimum of disruption to the network. She shared some of the lessons learned that will improve the service delivery going forward.

**c. 2021/22 Annual Budget process**

Secretary Treasurer Amos shared some thoughts on expanding the range of feedback beyond the meetings scheduled. He shared an outline of a survey that would include historical data, backgrounder Q&A's and some questions for respondents to provide feedback on. The survey would be housed on the district website and open for 30 days to provide addition feedback for the Board's deliberations. Generally there was good support for this additional outreach in order to engage others who would not otherwise attend the public budget discussions.

## **Recommendations to Board of Education**

### **a. Approval of the 2020/21 Amended Annual Budget**

Secretary Treasurer Amos reviewed the attached documents, highlighting the impact of recently announced Ministry grants and also the further impact that COVID has had on the fall international program registrations, specifically an increase in operating grants of \$1.6 million and a reduction of offshore tuitions of \$1 million.

The Board will receive the 2020/21 Amended Annual Budget document at the January public board meeting and will include statements and schedules that provide more detail of the operating funds and other associated funds.

## **Information Items**

### **a. Financial Summary (December 31 actual)**

The summary was shared with the committee which represents the 2<sup>nd</sup> quarter financial summary.

### **b. COVID-19 Costs (December 31 actual)**

The summary was shared with the committee which represents the 2<sup>nd</sup> quarter financial summary.

### **c. BCSTA – The Case for Increased School Life Cycle Funding**

This document was shared for information only and would be brought back to next month's meeting for further discussion and the possibility for a Board letter to support the recommendations.

## **Next Meeting Date/Location:**

- Tuesday, February 16, 2021 at 10:30, via Zoom